

# Expense Report

DATES	1/6/19	1/7/19	1/8/19	1/9/19	1/10/19	1/11/19	1/12/19	
PROJECT NUMBER	1	1	1	1	1	1	1	TOTALS
PERSONAL CAR MILES	0	1000	25	25	100	1000	5	2155
FOREIGN CURRENCY	-	-	-	-	-	-	-	-
RENTAL CAR	-	-	-	-	-	-	-	-
PARKING & TOLLS	-	\$50.00	\$50.00	\$50.00	\$60.00	\$ 50.00	\$ 1.00	\$ 261.00
BUS, TAXI, LIMOUSINE	-	-	-	-	-	-	-	-
PERSONAL AUTO @ \$.545	-	\$ 545.00	\$ 13.63	\$ 13.63	\$ 54.50	\$ 545.00	\$ 2.73	\$ 1,174.48
AIR, RAIL	-	-	-	-	-	-	-	-
BREAKFAST	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 10.00	\$ 5.00	\$ 40.00
LUNCH	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 140.00
DINNER	\$ 60.00	\$ 30.00	\$ 100.00	\$ 1,000.00	\$ 10.00	\$ 70.00	\$ 10.00	\$ 1,280.00
SUBTOTAL MEAL	\$ 85.00	\$ 55.00	\$ 125.00	\$ 1,025.00	\$ 35.00	\$ 100.00	\$ 35.00	\$ 1,460.00
LODGING	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 1400.00
POSTAL, TELEPHONE	-	-	-	-	-	-	-	-
MISCELLANEOUS	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$100.00	\$ 700.00
BUSINESS CONFERENCE	-	-	-	-	-	-	-	-
BUS. ENTERTAINMENT	-	-	-	-	-	-	-	-
SUB-TOTAL FOREIGN								-
SUB-TOTAL US \$ (A)	\$ 385.00	\$ 950.00	\$ 488.63	\$ 1,388.63	\$ 449.50	\$ 995.00	\$ 338.73	\$ 4,995.48